



City of Milton  
6738 Dixon Street  
Milton, FL 32572  
[www.miltonfl.org](http://www.miltonfl.org)

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## PRESS RELEASE

### FOR IMMEDIATE RELEASE

For more information please contact:  
City of Milton Office of Economic Development  
[espears@miltonfl.org](mailto:espears@miltonfl.org)  
[sprestesater@miltonfl.org](mailto:sprestesater@miltonfl.org)  
850-983-5400

### City Establishes Micro-Grant Program

MILTON, FL May 1, 2020 – The City of Milton has established the Micro-Grant Program that will provide a one-time emergency assistance grant to those severely impacted by the COVID-19 Emergency. The grant is targeted to those that will not be allowed to re-open during Phase 1 of Governor Desantis' plan, specifically, bars, gyms and personal service providers.

The Micro-Grant Program will provide up to 50, \$1,000 grants to for-profit business entities, self-employed and independent contractors.

#### CRITERIA:

1. The business or service location must be within the City Limits of Milton. Residency is not required.
2. A storefront is not required. Home-based businesses are eligible. Mobile businesses are eligible, but owner must be a Milton resident.
3. Businesses must have less than 10 employees.
4. Mandatory shut down or substantial change in operations is required. Voluntary shut down is ineligible.
5. If self-employed/independent contractor, must demonstrate minimum 51% of income for previous 12 months was derived from self-employment activity.
6. Proof of or acquisition of a City Business License
7. Detail of financial impact of the COVID-19 Emergency
8. Estimated revenue lost from March 1, 2020 – May 31, 2020
9. Recipients of any other local, state or federal emergency funding are ineligible.
10. Any business that remained open for the complete emergency time period without a substantial change in operations is ineligible.

All applications will be received electronically via an on-line form. The application will be available at [www.miltonfl.org](http://www.miltonfl.org) beginning at 9:00 a.m. Central Standard Time on Monday, May 4, 2020. A sample application will be posted on the website today to allow potential applicants to prepare to submit.

For more information, please contact the City of Milton's Economic Development Office at (850) 983-5400 or email Edward Spears, Economic Development Director at [espears@miltonfl.org](mailto:espears@miltonfl.org).

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# Form Center

## Micro-Grant Program

Business/Individual Name \*

Required Certifications and/or License # \*

If you are required to hold a certification or license to operate your business.

City Business License # \*

Not required for submission however it is required for payment. City will assist.

Certification and/or License Issued By? \*

Identify the organization that issued your certification/ license.

Business Address/ Primary Service Location/ Home Address if home based business \*

City \*

State \*

Zip \*

Phone Number \*

Best number to reach you at

Email Address \*

Financial Impact \*

Briefly describe the financial impact of the Safer at Home order on your business as it relates to COVID-19 - 2500 character limit

Number of Employees \*

If self-employed, enter 0 (zero)

Revenue Lost \*

Estimated loss in revenue in March, April, and May.

Type of Business \*

Please list what type of business you operate

As of submission of this form, has the business received any other federal, state, or local assistance? \*

Yes

No

Did you experience a mandatory closure and/or a significant change in operations? \*

Yes

No

Did you receive any other income from any other type of employment in the past 12 months? \*

Yes

No

If yes, was that income greater than 50% of your income in the previous 12 months? \*

Yes

No

### Electronic Signature Agreement

I hereby certify that the data provided above is true and correct to greatest extent of my knowledge. I further certify that I understand and acknowledge the following:

- 1) That the City of Milton reserves the right to verify the data provided above,
- 2) The City of Milton will reject all requests that do not meet the requirements as approved by City Council,
- 3) This request will be processed in the order it was received and as quickly as possible,
- 4) The submission of the application does not guarantee any funding,
- 5) Any information found to be fraudulent may result in the repayment of this grant,
- 6) Recipients will be required to complete a W9 when picking up a check.

I agree

Electronic Signature \*